

2nd African Regulatory Conference

March 2-3, 2010
The Misty Hills Country Hotel
Johannesburg, South Africa

In collaboration with :



Delegate Registration

Please return this form by 22nd February 2010 to:

Ripcord Promotions

Tel: +27(0)11 482 2835 Fax: +27(0) 866 161 575

Post: PO Box 91989 Auckland Park 2006 E-mail: dia@ripcord.za.com

For Office Use Only:

Date Rec'd:

Confirmation:

Payment Rec'd:

Event Pin:

Please complete in **BLOCK CAPITALS** and tick the appropriate blocks.

DELEGATE DETAILS

Delegate Type:

Surname First Names

Title (Mr/Ms/Dr)

Preferred name for delegate badge

Company/Association

Position

Postal Address

Code:

Office Tel

Code: ()

Fax:

Code: ()

E-mail

Cellular

Special Dietary requirements: Vegetarian Halaal

Other (specify):

Special Disability Needs (please specify)

Emergency contact:

REGISTRATION FEES

Early Bird registration discounts applicable only to registration forms received on/before **8th February 2010**

Fees are inclusive of VAT at 14%.

	EARLY BIRD (RECEIVED BEFORE OR ON 8 TH FEBRUARY 2010)	NORMAL (RECEIVED AFTER 8 TH FEBRUARY 2010)	
Industry International (Overseas)	R13,660	R15,200	
Industry Regional (South Africa and other African Countries)	R 4,555	R 6,000	
Non –Profit organization / Academic / Research Staff	R 3,035	R 4,500	
Government	R1,515	R 2,500	
Conference Dinner – Tuesday, 2 nd March 2010	R265	R 300	
TOTAL			

Delegate Name:

HOTEL ACCOMMODATION

Please note the following important points:

- Accommodation will be allocated on a "first come first served" basis.
- Accommodation rates are subject to availability.
- Accommodation rates include breakfast, but exclude the 1% Tourism Levy on the accommodation portion of the rate. This will be charged as an extra to your hotel bill.
- At check-in, delegates will be required to provide a credit card imprint, or cash deposit, to secure the cost of extras.

	SINGLE (1 OCCUPANT)	DOUBLE (2 OCCUPANTS)
Misty Hills Country Hotel	<input type="checkbox"/> Bed and Breakfast – R1175	<input type="checkbox"/> Bed and Breakfast – R850 per person

Arrival Date Departure Date Sharing with:

Rate: R X (no of nights) = R

- Please add accommodation to my total invoice
- I wish to settle my accommodation directly with the hotel by credit card

AIRPORT TRANSFERS

I wish to make use of the complimentary airport shuttle

ARRIVAL DATE:..... ARRIVAL TIME:..... FLIGHT NO:.....ARRIVING FROM:.....

DEPARTURE DATE:..... DEPARTURE TIME:..... FLIGHT NO:.....DEPARTING TO:.....

CANCELLATIONS / AMENDMENTS

All cancellations / amendments must be submitted in writing on or before **Monday, 15th February 2010** and will be subject to a cancellation/amendment fee of R500 per registration. Cancellations received after 15 February 2010 will be subject to a cancellation fee of 50% of the full value of the registration. Cancellations received on or after 22 February 2010 will be subject to a cancellation fee of 100% of the full value of the registration.

PAYMENT OPTIONS (registration will only be confirmed upon receipt of payment)

NB: Invoice, DIA banking details and reference number will be sent upon receipt of registration form.

Please provide your VAT number if this is to reflect on the Tax Invoice: _____

- Direct Deposit
- Please debit my credit card: Visa Master Diners Amex

Credit Card number:

Name on Card:

Expiry Date: / / / CVV Code (Last 3 number on reverse side of card):

Payment Option: Straight Budget: _____ Months Amount: _____

Signature: _____

PLEASE NOTE: Credit card payments will be processed through the Red Balloon Credit Card Merchant and will appear on your statement as DIA African Regulatory Conference Manual transaction.

PLEASE RETURN THIS FORM BY 22nd February 2010. Late registrations will incur a **R500 administration fee**. Confirmation of registration, together with a Tax Invoice, will be sent to you on receipt of your registration. Should you not receive the above documents within 48 hours of registration, please contact Ripcord Promotions to ensure that your registration has been received. For enquiries please contact Ripcord Promotions, Tel. (+2711) 482-2835, Fax 0866 161575 or e-mail dia@ripcord.za.com. When making a direct deposit, please ensure that your name and unique PIN number are reflected on the deposit slip/proof of payment, and forward same to Ripcord Promotions.

RESPONSIBILITY

The Committee of Drug Information Association 2010 (referred to as the "Conference") will do everything possible to ensure that your attendance at the Conference will be as comfortable as possible. The Conference, any member or members of its committee and its appointed agents or sub-contractors, act on the basis that they attend to the arrangements of the Conference for the convenience of the Conference delegates. They perform all tasks on condition that the Conference, any member or members of its committee and its appointed agents or other sub-contractors cannot be held responsible for any loss, personal injury, damage or inconvenience (however arising) experienced by delegates of the Conference; neither can they be held responsible for unforeseen partial or total cancellation of the event for which no refunds can be guaranteed. The programme is subject to change without notice.

By forwarding the Registration Form I agree to the clauses in the Registration Form and I have noted the reservation and cancellation details.

Signature: _____

Date: _____